

PHILPASS PARTICIPANT BROWSER USER REGISTRATION

- Description of Service : The *PhilPaSS* Participant Browser is a web-based facility that will provide the participant banks Easier and faster access to *PhilPaSS*, in order that they can effectively monitor and control their daily RTGS transactions on a real time basis.
- Clients : Banks, Non-Banks, Bureau of the Treasury (BTR)
- Requirements : *PhilPaSS* Participant Browser (PPB) User Registration Form
- Schedule : Banking days, 9:00AM to 5:45 PM
- Contact Information : Payments and Settlements Office, Rm. 101, 5-Storey Bldg. BSP main Complex, Mabini, Malate, Manila
Tel. Nos. 400-7071, 400-7024, 400-7073, 708-7694, 708-7540
- Total Processing Time : 3 banking days after receipt of duly accomplished PPB Registration Form
- Total Fees : None

STEP NO.	CLIENT STEP	BSP ACTION	OFFICE RE SONSIBLE/ LOCATION	DOCUMENTS REQUIRED	DOCUMENTS GENERATED
1.	Access BSP website (www.bsp.gov.ph), Philippine RTGS: <i>PhilPaSS</i> for the required documents regarding registration of banks' PPB Users				

2.	Submit the required documents	Acknowledge receipt of documents	Administrative Unit - PSO	Duly accomplished PPB User Registration Form	Letter indicating User's profile/initial password
		Process registration of Users	RTGS Operation Unit - PSO		
		Register/Delete/Change Users profile in CAS, as applicable	RTGS Operation Unit - PSO		
		Authorized action taken by the RTGS Operation Unit	Director or Deputy Director		
		Notify bank of user registration/activation	RTGS-Operations Unit-PSO		