



BANGKO SENTRAL NG PILIPINAS

OFFICE OF THE MANAGING DIRECTOR
FINANCIAL SUPERVISION SUB-SECTOR III

ADVISORY

- For : All Pawnshop (PS) Operators, Foreign Exchange Dealers/Money Changers (FXDs/MCs) and Remittance Agents (RAs)**
- Subject : Schedule of Additional Briefings on Pawnshop Regulations and Anti-Money Laundering Act (AMLA) Seminars for 2018 – For Owners, Directors, Presidents, Branch Heads or equivalent positions, Compliance Officers and Internal Auditors**

Please be informed that additional Briefings on Pawnshop Regulations and AMLA Seminar for the year 2018 shall be held, as follows:

Event	Location	Dates
September		
AMLA Seminar	Assembly Hall, BSP-Manila	10 September (Mon)
Briefing on Pawnshop Regulations		11 September (Tue)
Briefing on Pawnshop Regulations	BSP-Cebu City	24 September (Mon)
AMLA Seminar		25 September (Tue)
October		
AMLA Seminar	Assembly Hall, BSP-Manila	08 October (Mon)
Briefing on Pawnshop Regulations		09 October (Tue)
November		
AMLA Seminar	BSP-San Fernando City (La Union)	14 November (Wed)
Briefing on Pawnshop Regulations		15 November (Thu)
December		
Briefing on Pawnshop Regulations	BSP-Davao City	10 December (Mon)
AMLA Seminar		11 December (Tue)

The briefing/seminar fees are as follows:

Briefing on Pawnshop Regulations	P500.00
AMLA Seminar	P300.00
Briefing on Pawnshop Regulations and AMLA Seminar	P500.00

The following guidelines/policies shall be observed:


- Participants shall be limited to Owners, Directors, Presidents, Branch Heads or equivalent positions, Compliance Officers and Internal Auditors of Pawnshops, Foreign Exchange Dealers/Money Changers and Remittance Agents, as the primary persons responsible in the overall operations and compliance;
- Participants shall be limited to five (5) per institution per session to provide opportunity to all institutions concerned to participate;

3. The following is the pre-registration/enrollment process:

Step 1	Reservation of Slot
	Call or email the Bangko Sentral ng Pilipinas (BSP) via telephone number (02) 306-2834 or ISD1-SEMINAR@bsp.gov.ph to reserve a slot. A slot is considered reserved only when confirmed through the phone call made or through a confirmation email from BSP.
Step 2	Payment of briefing/seminar fee
	Pay the briefing/seminar fee at the BSP Head Office or any Regional/Branch Office within three business days from slot reservation. Otherwise, the reserved slot shall be cancelled.
Step 3	Confirmation of slot
	Submit within three business days from payment, via e-mail to ISD1-SEMINAR@bsp.gov.ph a scanned copy of the official receipt, completely filled-out information sheet (see attached), and one valid ID. The BSP shall consequently send an email confirming the slot. Non-submission of said scanned copies within the prescribed timeline shall not ensure a slot in a specific schedule.

4. An enrollee with a confirmed slot shall notify the BSP ten (10) business days before the scheduled briefing/seminar, of any cancellation of attendance, change in schedule, subject to availability of slot in other offerings, or substitution of participant; otherwise, his/her pre-registration/enrollment shall be cancelled and the paid briefing/seminar fee shall be forfeited in favor of the BSP;
5. Walk-in applicants/participants shall not be entertained.
6. Participants are required to bring at least one valid ID, be on time and observe strictly the following schedules:
 - a. Registration will start at 8:00 a.m.; and
 - b. The briefing/seminar will start promptly at 9:00 a.m. and will end at 5:00 p.m.
7. The BSP reserves the right not to issue a Certificate of Attendance to a participant who is late or unable to finish the briefing/seminar; and
8. Proper office attire shall be observed during the briefing/seminar.

For inquiries, please contact the Integrated Supervision Department (ISD) I, BSP, at the following telephone numbers: (02) 400-7026; (02) 708-7132; (02) 708-7306; (02) 708-7298 and (02) 708-7701 (trunk line) locals 2834, 2562 and 2690.


ATTY. ARIFA A. ALA
Managing Director

18 June 2018

ATTENDANCE SHEET #: _____

 PAWNSHOP BRIEFING AMLA SEMINAR

Date: _____ Venue: _____

OR No.:	
OR Date:	
Amount:	
H.O. Region:	
Branch Region:	

PARTICIPANT'S INFORMATION SHEET*(Please fill-out all blank spaces. Write legibly in CAPITAL LETTERS)*

SURNAME		MALE:	FEMALE:
FIRST NAME			
MIDDLE NAME			
HOME ADDRESS			
POSITION			
TEL. NO. (Residential)			
MOBILE NO.			

BUSINESS/COMPANY NAME

BUSINESS/COMPANY ADDRESS

OFFICE TEL. NO. / E-MAIL ADDRESS

NATURE OF BUSINESS *(Please check appropriate box)*

- PAWNSHOP FX DEALER/MONEY CHANGER
 REMITTANCE AGENT OTHERS (Pls. indicate)

*All personal data herein provided shall only be used for purposes of the above-indicated briefing/seminar.*_____
Signature

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 PAWNSHOP BRIEFING AMLA SEMINAR

Date: _____ Venue: _____

OR No.:	
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